

1. Please log in to the portal and click to **Finance** tab.

2.	Please click to	Optional purchases	button and this page will appear.		
	Account Inquiry		Electronic Payments/Purchases Account Services		
	make a payment		purchase items	payment profile	

# **Purchase Items**

# Select Items

Enter the quantity for the items you wish to purchase. Use the calculate total push button to calculate the total amount of your purchase. Click NEXT to confirm your purchases.

•					
Available Items	Unit Price	Quantity	Item Total		
Graduation Total			0.00		
▼					
Available Items	Unit Price	Quantity	Item Total		
Lab coat Size XL	58.00		0.00		
Safety shoes size 3	65.00		0.00		
New International Student Visa	2,660.00		0.00		
<u>Visa renewal fee - 6 mths</u>	625.00		0.00		
First special Visa pass	153.00		0.00		
Third special Visa pass	100.00		0.00		
Professional visit pass 6 mths	1,500.00		0.00		
<u>Visa renewal fee - 1 year</u>	1,250.00		0.00		

3. Put the quantity amount in the box for the VISA ITEM that you want to purchase and click

calculate total

and then click

NEXT

4. Below page will appear and after you confirm it is the correct amount, please click

Account Inquiry	Electronic Payments/Purchases	Account Services
make a payment	purchase items	payment profile

#### **Purchase Items**

### **Confirm Order**

CONTINUE TO MAKE PAYMENT

» Proceed

Verify the amount and total of the items you have selected for purchase. If correct, click the NEXT push button. If you wish to make changes, click the PREVIOUS push button.

Selected Items	Term	Unit Price	Quantity	Item Total
Third special Visa pass		100.00	1	100.00
Currency used is Malaysian Ringgit.	Total		100.00	
	CANC	EL PREVIOU	IS NEXT	

5. Click to

button.

6. This page will appear and please choose the method of payment and fill up the necessary information. Once

Credit Card	Online Banking
🛒 Summary Of Transac	tion
Net Charges	MYR 500.00
Рау То	The University of Nottingham In Malaysia Sdn Bhd
Payment of	UNMC Online Payments
Reference No / Payment I	D 00000004570 / T121119691300
	Timeout in : 12:21
Cardbolder Name	Timeout in : 12:21
Cardholder Name Credit Card No.	Timeout in : 12:21 Example ?
Cardholder Name Credit Card No. CVC/CVV2	Timeout in : 12:21         Example ?         VISA
Cardholder Name Credit Card No. CVC/CVV2 Expiry Date	Timeout in : 12:21  Example ?  CVC/CVV2 ?
Cardholder Name Credit Card No. CVC/CVV2 Expiry Date Card Issuing Country	Timeout in : 12:21  Example ?  CVC/CVV2 ?  Malaysia
Cardholder Name Credit Card No. CVC/CVV2 Expiry Date Card Issuing Country Card Issuing Bank	Timeout in : 12:21  Example ?  CVC/CVV2 ?  Malaysia  Please Select
Cardholder Name Credit Card No. CVC/CVV2 Expiry Date Card Issuing Country Card Issuing Bank I authorize THE UNIVERSI	Timeout in : 12:21  Example ?  CVC/CVV2 ?  Malaysia  Please Select  TY OF NOTTINGHAM MALAYSIA CAMPUS to debit the above net charges from my credit card and I he

SUBMIT

7. Once you confirm that you have key in the correct information, please click

button.

Account int	auiry	Electron	ic Payments/Purcha	ases
make a pay	ment		purchase items	
Make a Payment				
Submit Payment				
f the information below is	accurate, click the Subr	nit button.		
Payment Summary				
Payment Amount	1.00			
Currency used is Malaysian F	Ringgit.			
Card Number	0855			
			CANOFI	SUBMIT
			CANCEL	

8. This page will appear and student will be notified through email. If you didn't received any email from Ipay88 after the successful transaction, please email to <u>ITServiceDesk@nottingham.edu.my</u>.

lpay Eight	Account Inquiry
Account Inquiry	Electronic Payments/Purchases
make a payment	purchase items

### Make a Payment

Payment Result						
Your payment has been accepted. Save the information below for your reference.						
Confirmation Details						
Reference Number	00000000125	Payment Amount	1.00			
Card Number	0855	Transaction Date	20/01/2017			
		Transaction Status	Successfully Posted			
Currency used is Malay	/sian Ringgit.		,			
VIEW CONFIRMED PAYMENT MAKE ANOTHER PAYMENT						
Account Inquiry     Electronic Payments/Purchases       Make A Payment     Purchase Items						